

39th Annual Pelican Festival



The Grand Lake Association welcomes you to the *39th Annual Pelican Festival*. We're looking forward to an exciting, entertaining event and hope you'll join us as we celebrate the return of the **American White Pelican** to the waters of Northeast Oklahoma's Grand Lake O' the Cherokees.

Plans are underway for this year's **Arts and Crafts Show**, Food Trucks, Car Show, Parade, Live Entertainment and Fall Festivities for the whole family. This event will take place at the **Wolf Creek Park (963 16th St) Grove, OK. 74344**

Enclosed are the rules and regulations as well as an application. **Please fill out the application and city form. Mail both applications, full payment, photo and copy of your Oklahoma Sales Tax Permit, if you have one, to the address located below.**

We look forward to seeing you at the *39th Annual Pelican Festival*. If you have any questions, please feel free to call (918) 786-2289 or 866-LUV-GRAND (588-4726) or e-mail Kim at kim@glaok.com or Tonya at tonya@glaok.com.

**Grand Lake Association
Attn: Pelican Festival
9630 U.S. Highway 59
Grove, OK 74344-4485
(918) 786-2289 1-866-luvgrand (588-4726)
Fax: 918-786-3386**

39th Annual Pelican Festival

October 7 & 8, 2022

You are invited to submit an application to participate in the **39th Annual Pelican Festival**. More than 5,000 people are expected to visit during this event on the Grand Lake O' the Cherokees.

Exhibitor's Eligibility

Application Form, City Form, copy of your Oklahoma Sales Tax Permit & booth fee must be received by September 23rd, 2022. Please include a detailed description and/or photos of the items you have for sale.

Credit Cards

We will accept Visa, MasterCard and American Express for booth fees as well as Check or Money Order.

Checks – There will be a **\$50.00 fee** for all returned checks. **No Checks accepted after September 23rd, 2022.**

Booth Requirements

MUST USE BLOCKS OR WEIGHTS TO HOLD TENTS DOWN, NO STAKES WILL BE ALLOWED IN THE ASPHALT.

Exhibitors must maintain sufficient quantities of merchandise throughout the weekend. The Pelican Festival will be held rain or shine. Exhibitors are responsible for cleaning their areas.

Participating arts/crafts vendors will be assigned booth space at set up on Friday.
If electric is needed please note that in the application. Limited electric available for \$25.

Booth charges are \$100 for a 10x10 space for both days.

Non profit booth fee is \$75 for a 10x10 space for both days.

Food Truck/Trailers \$125 per truck or trailer.

Cancellation Policy

Sorry, NO REFUNDS.

Who May Appear in the Show

The Grand Lake Association reserves the right to make final decisions as to whom and what products may exhibit at the show.

Security

The festival maintains good security; however, we are not responsible for loss or damage.

SHOW HOURS

Friday October 7thNoon – 8pm

Saturday October 8th.....10am – 8pm

All Vendors are encouraged to stay open until carnival closes at 10pm.

SET-UP

Friday, October 7th8am – 11am

TEAR DOWN

Saturday October 8thafter 8pm

NO EARLY TEAR DOWN

Parking for vendors will be located away from the tents during the event. Please bring your own equipment/dolly in order to unload your items, tables, tents and chairs. These WILL NOT be provided by the Grand Lake Association.

Important Information

Taxes – Exhibitors will be responsible for collecting sales tax on their merchandise. Exhibitors are required to provide the Grand Lake Association a copy of their **Oklahoma Sales Tax Permit**.

- ❖ If you have your own Oklahoma Tax Number, you may make your payment at your regular payment time, but you will be required to provide the **GLA** a copy of your Tax Number. Please note that the Tax Commission will be furnished with all vendors' name and address from the festival, this is required from the State Tax Commission and the City of Grove.



39th Annual Pelican Festival Application

October 7 & 8, 2022

Please Print

Company Name/Business name: _____

Contact Name: _____

Contact Phone (_____) _____ Cell (_____) _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

E-Mail Address: _____

Attach a Copy of Oklahoma Sales Tax Permit

Description of product(s) to be sold and/or exhibited: _____

❖ Please attach photo of items that you will be bringing (1-3 photos)

10x10 Booth outside \$100 Each Qty:

Non Profit Organization \$75 Each Qty:

Food Truck/Trailer \$125 Each Qty:

Request for Electric \$25 Qty:

The Pelican Festival Participant does hereby agree to forever release, discharge, defend, indemnify and otherwise hold harmless the Grand Lake Association, and the City of Grove their officials, employees, agents and servants of, from, and against any and all claims, demands, expenses, or losses of any kind whatsoever, due to personal injury (including death) and/or property damage arising from or during, on account of, or in any way related to participating in the Pelican Festival.

By signing below, Pelican Festival participant agrees to all terms and conditions as stated in the application.

Signature: _____ Date: _____

Please Print Name: _____

Send application, full payment, copy of your sales tax permit, and other information to:

Grand Lake Association
Attn: Pelican Festival
9630 U.S. Highway 59, Grove, OK 74344-4485
(918) 786-2289 – Fax (918) 786-3386

**WOLF CREEK PARK FACILITY
VENDOR PERMIT APPLICATION**

Vendor Name: _____

Vendor Address: _____

Vendor Phone No. _____

(Vendor must be available via phone during the event)

Vendor Tax Identification Numbers: _____

(Include Federal and State Tax Commission Number)

Provide a copy of an Exemption Letter if Vendor is exempt from collecting sales tax.

Name of Event: 39th Annual Pelican Festival

Event Sponsor: Grand Lake Association

Is Event Sponsor a Local Community Organization Yes No
(ie: City of Grove, Grove Area Chamber of Commerce or Grand Lake Association)

Event Dates: Oct. 6-9, 2022

Will Vendor be Parking Overnight? Yes No

Brief description of the types of items to be sold by Vendor: _____

Has Vendor ever been convicted of a felony? Yes No

If Yes, describe the nature of the offense and the punishment of penalty assessed. _____

After close review of the Vendor Permit Application, I certify that the information provided is true and correct to the best of my knowledge. I acknowledge and authorize investigation of all statements contained herein. I understand that misrepresentation or omission of facts is cause for denial of a Vendor Permit.

Vendor Signature

Date

WOLF CREEK PARK FACILITY
OVERNIGHT PARKING GUEST INFORMATION SHEET

Information required for each Overnight Guest

Event: 39th Annual Pelican Festival

Dates Guest will be parking overnight: _____

Overnight Guest Name: _____

Overnight Guest Address: _____

Overnight Guest Phone No. _____

(Guest must be available via phone during the event)

Description of vehicle parking overnight: _____

Tag number of vehicle parking overnight: _____